



**Agenda
City Council Meeting
Monday, May 16, 2022 – 6:00 p.m.**

**City Council Chambers
201 East Pleasant Street
Maquoketa, IA 52060**

The Monday, May 16, 2022, Council meeting may be attended thru Zoom as allowed by Section 21.8 of Iowa Code. Anybody that would like to attend the meeting may do so thru the following means, and the meeting will rebroadcast over the local access channel:

The public will have both video and audio disabled throughout the virtual meeting unless a request to address the City Council is made during the Public Participation section of the Agenda. Speakers are kindly asked to keep participation to 3 minutes.

Web link: <https://zoom.us/j/96488987917>
Phone call: 312 626 6799
Meeting ID: 964-8898-7917

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Roll call**
- 4. Public Participation**
- 5. Presentations**
 - a. Swearing In - Thomson, Pirtle and Paulsen**
 - b. Kristie Carr – Chamber quarterly update**
- 6. Consent agenda**
 - a. Minutes – May 2, 2022**
 - b. Bills Payable through May 16, 2022 in the Amount of \$736,848.11**
 - c. April financial reports**

- d. **New class "C" liquor license and Sunday Sales for Moore Local**
- e. **New class "B" Native wine permit, Sunday Sales and Living Quarters filed by Make A Splash**
- f. **Authorizing Maquoketa Community School District Road Closure on E Judson Street on May 27, 2022 from S Main St to S Eliza St**

7. Considerations

- a. **Consideration of the Destination Iowa Grant proposal between the City of Maquoketa, Jackson County, and Jackson County Conservation Board**

City Manager Summary: This item is brought to the City Council to propose the following detail in regards to the Destination Iowa Grant. The grant itself is strongly related to the Water Quality project potential offered by the loan financing for the City's Wastewater Treatment Plan. This is through the State's Revolving Loan Fund (SRF) and provides for a 10% Water Quality project benefit at no cost to the City. This was explained at the February 21, 2022 City Council meeting and will allow the City leverage significant resources toward outdoor recreation.

This has the potential to create significant enhancements to fisheries, additional trails, visual features during hikes, and promote use of the community's geographical features. The project would also allow a North side access point to Prairie Creek Preservation off of Highway 64 across from the Oakland Mill. This area would serve parking, outdoor picnicking, and add capital improvement assets such as an open-air shelter and restroom facility.

The Destination Iowa Grant is a 40% funding program if an application is awarded. The City's commitment from the Water Quality project will serve as the local share of the application and project. With this in mind, the City, Jackson County, and Jackson County Conservation Board (JCCB) have concluded a successful collaboration in which Prairie Creek Preservation Area would receive multiple improvements. The grant application itself is approximately \$2,254,000.

Inspiration photos of the project are show below and staff is seeking a City Council consensus that the project is worth pursuing for the City of Maquoketa.





8. Public Hearings

a. Public Hearing regarding FY 21-22 Budget Amendment

City Manager Summary: This particular public hearing allows for commentary on the City's amendment to the City's finances as required by the State. This is part of the City's annual budget reporting process.

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of MAQUOKETA				
Fiscal Year July 1, 2021 - June 30, 2022				
The City of MAQUOKETA will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022				
Meeting Date/Time: 5/16/2022 06:00 PM		Contact: Andrea White		Phone: (563) 652-2484
Meeting Location: 201 East Pleasant (City Hall) & Zoom 96488987917				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	2,065,555	105,597	2,971,152
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	2,865,555	105,597	2,971,152
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	435,275	0	435,275
Other City Taxes	6	813,697	261,911	1,075,608
Licenses & Permits	7	23,325	2,000	25,325
Use of Money & Property	8	174,395	-70,845	103,550
Intergovernmental	9	6,529,728	-1,821,479	4,708,249
Charges for Service	10	3,431,391	13,822	3,445,213
Special Assessments	11	0	0	0
Miscellaneous	12	596,641	458,698	1,055,339
Other Financing Sources	13	2,614,093	-1,219,877	1,394,216
Transfers In	14	3,637,392	2,821,505	6,458,897
Total Revenues & Other Sources	15	21,121,492	551,332	21,672,824
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,030,704	57,209	2,087,913
Public Works	17	1,514,832	-168,687	1,348,245
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,209,625	-217,693	991,932
Community and Economic Development	20	296,938	65,689	362,627
General Government	21	646,947	6,360	653,307
Debt Service	22	860,786	0	860,786
Capital Projects	23	4,457,335	3,555,933	8,013,268
Total Government Activities Expenditures	24	11,017,167	3,300,911	14,318,078
Business Type/Enterprise	25	6,246,611	-2,944,575	3,302,036
Total Gov Activities & Business Expenditures	26	17,263,778	356,336	17,620,114
Transfers Out	27	3,637,392	2,821,505	6,458,897
Total Expenditures/Transfers Out	28	20,901,170	3,177,841	24,079,011
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	220,322	-2,626,509	-2,406,187
Beginning Fund Balance July 1, 2021	30	12,223,722	2,710,394	14,934,116
Ending Fund Balance June 30, 2022	31	12,444,044	83,885	12,527,929
Explanation of Changes: Revenue: Hotel/Motel Tax and LOST increase of revenue, ARP funds money, 2021A Bond proceeds to Capital Projects, and increased rates in utility billing Expense: increased benefits, Platt St. project, Upper Story project, WWTP project, Storm Water Levee project, S Main St Connector Trail project, S Main St Bridget project, Mitchell Maskrey Mill project, ARP funds expenditures, and Water & Waste Water utilities & operations				

Council support is recommended.

9. Old business

- a. Ordinance No. 1196 - Ordinance amending Title 3, Chapter 3b, Section 16 pertaining to designated snow route of the code of ordinances of the City of Maquoketa, Iowa – third reading**

City Manager Summary: This Ordinance action alters the City's Code to accurately reflect the Snow Routes in the City of Maquoketa. Staff found the current Code map to be outdated. The Ordinance identifies all streets the City treats as a snow route and will allow for any enforcement action to be taken by Police or Public Works to be valid in the view of the City Code.

City Staff has further discussed how to best serve the Central Business District. The outcome of these discussions was to treat the Central Business District with first priority outside of regular business hours to not impede business. Additionally, the police have informally discussed not abusing parking violators if designated snow routes have already been cleared and an emergency is still in effect. This is a concern of the spirit of the ordinance vs. the letter, meaning what is intended compared to what is technical. Staff will treat vehicles with discretion and our City staff will remember we are here to serve the businesses, citizens, and visitors.

Council support is recommended.

10. New Business

- a. Resolution approving FY 21-22 Budget Amendment**

City Manager Summary: This item officially approves the budget amendment as outlined above in the public hearing. This does not have any negative financial impact to the City's overall fund balance and is a routine exercise for the City.

Council support is recommended.

- b. Resolution authorizing the City Clerk to make the appropriate interfund transfers of sums and record the same in the appropriate manner for amended FY 21/22 for the City of Maquoketa**

City Manager Summary: Related to the above item, this allows the Finance Clerk to execute the transfers as described in the amendment. This is a procedural requirement for the Finance Clerk. Detail is charted for your reference:

See following page.

	TRANSFER IN		TRANSFER OUT		
REC CIP - L.O.S.T	001-4-44304-483000	\$63,788.00	121-6-0930-69101	L.O.S.T	Recreation projects/exp
ADMIN TRANSFER IN	001-4-66204-483000	\$127,577.00	121-6-0930-69101	L.O.S.T	General fund expenses
FAÇADE IMPROVEMENTS	311-4-87504-483000	\$19,753.00	315-6-8750-69101	FAÇADE ESCROW	To repay Façade Improvements legal exp
STORM WATER LEVEE IMPROV	318-4-87504-483000	\$572,200.00	322-6-8750-69101	2021A BOND PROCEEDS	To fund project
S MAIN ST CONNECTOR TRAIL	319-4-87504-483000	\$355,000.00	322-6-8750-69101	2021A BOND PROCEEDS	To fund project
S MAIN ST BRIDGE	320-4-87504-483000	\$150,000.00	322-6-8750-69101	2021A BOND PROCEEDS	To fund project
MITCHELL MASKREY MILL	321-4-87504-483000	\$100,000.00	322-6-8750-69101	2021A BOND PROCEEDS	To fund project
WATER	600-4-98104-483000	\$675,000.00	322-6-8750-69101	2021A BOND PROCEEDS	To fund project
GENERAL FUNDS CIP	300-6-8750-64800	\$36,622.00	322-6-8750-69101	2021A BOND PROCEEDS	To fund PW tractor
GENERAL FUNDS CIP	300-6-8750-64810	\$245,793.00	322-6-8750-69101	2021A BOND PROCEEDS	To fund Street Sweeper
WASTEWATER	610-4-98154-483000	\$63,789.00	121-6-0930-69101	L.O.S.T	For wastewater expenses
DEFICIT TRANSFERS	321-4875044483000	\$614.00	001-6-0910-69101	DEFICIT TRANSFER	For ECIA Legal Expense
LIBRARY	031-4-44104-483000	\$15,000.00	001-6-9855-69101	CABLE	Transfer to Library
DEBT SERVICE	200-4-77104-483000	\$98,369.00	110-6-2210-69101	ROAD USE TAX	For fy 21/22 principal/interest pymts
WATER	600-4-98104-483000	\$300,000.00	300-68750-69101	CIP TRANSFER	To fund expenses/budget

Council support is recommended.

c. Ordinance altering Parking Restrictions from Street Corners and Traffic Signals – first reading

City Manager Summary: City staff and the Public Safety Committee have received citizen comment on address intersection safety in the City of Maquoketa. Based on a more specific example, there are outstanding concerns over whether or not our current ordinance safely encourages parking distances away from intersections and/or traffic signals. As it is currently written, vehicles are prohibited from parking within 5 feet of a fire hydrant and 5 feet of a street corner. In the view of the City’s Police Department, 5 feet is measured off of the corner at a right angle. If a sizable truck such as a simple F-150 parks closely to an intersection, as allowed by the City Code, a traffic signal can become easily blocked from view.

The focus of this proposal is on the distance from a street corner and traffic signal in order to clear up the view when a driver pulls into an intersection or upon an approach to an intersection. This allows traffic and pedestrians to move about more safely.

At the May 4 Public Safety Committee, the Committee and staff discussed the problem and a solution. The problem is generally described above. The solution requires some care for the amount of parking on residential streets and Central Business District.

The proposal defined in the ordinance attached presents 15 feet parking prohibitions from a street corner or 15 feet from a traffic signal outside of the Central Business District. This greatly promotes safety and protects the Central Business District from needing an alteration to its current parking structure.

An example of the proposal is visualized below:



Council support is recommended.

- d. Resolution approving an Intergovernmental Agreement between Jackson County, Jackson County Conservation Board, and the City of Maquoketa pertaining to the Destination Iowa grant dual application to the State of Iowa and Water Quality Project Proceeds from the City of Maquoketa Application to the State Revolving Loan Fund**

City Manager Summary: This is related to the below item and signals the City intent and ability to enter into a joint agreement with the partners in the Destination Iowa grant and pledges the City's State Revolving Loan fund proceeds towards the Destination Iowa grant if awarded. Our design firm, WHKS, has done a preliminary review of the project proposal for the Destination Iowa grant and agrees it meets the standards required of a water quality sponsored project.

Council support is recommended.

- e. Resolution approving a Joint Public Service Agreement authorizing the City of Maquoketa City Manager to file application and sign agreements for the purpose of the Destination Iowa Grant**

City Manager Summary: This item is related to the description under Considerations and the item above. The attached agreement is before the City Council on this agenda and will be up for consideration at Jackson County and Jackson County Conservation Board on May 17, 2022.

This agreement pairs the thoughts, visions, funds, and long-term success planning of Jackson County, Jackson County Conservation Board, and the City of Maquoketa. There are several people who are owed gratitude to make this possible.

In short form, the agreement details a proposal for the grant in the amount of \$2,254,000. The costs to the City are limited to the amount upon which the City will be receiving as a result of the State Revolving Loan Fund (SRF) water quality project proceeds when the City receives loan financing from the Wastewater Treatment Plant project. As you may recall from the February 21, 2022 City Council meeting, this amount is 10% of the loan. For easy math, if the Wastewater Plant in total costs \$15,000,000...then the City will receive \$1,500,000 for use on a water quality project. As it is presently proposed, the City's 10% proceed would \$1,352,400 and serve as the project's 60% local match pledge.

This agreement commits parties to each other in the event Destination Iowa Grant is awarded to our application and sets the City up for a large-scale outdoor recreation enhancement right here in our community.

Council support is recommended.

f. Resolution approving contract for services agreement with Ahlers & Cooney in Connection with Redeker Partners LLC (120 S Main St)

City Manager Summary: This is a services engagement agreement with Ahlers & Cooney. Ahlers & Cooney is our City's legal firm representing the City's interest when the City seeks Bond Counsel, Urban Renewal Planning, and Tax Increment Financing advice. This is a highly qualified firm that earns a large share of Iowa's counsel services on the three mentioned topics. Based on the level of specialized expertise and satisfactory performance, City Staff recommends approving Ahlers & Cooney's service in connection with the Innovate 120 Development located at 120 S Main St.

Per the attached Ahlers & Cooney engagement document, Council action is requested and this Resolution authorizes the agreement.

Council support is recommended.

11. Reports and Communications

a. Council Member Reports

b. City Manager Report

12. Executive Session

a. None

13. Adjournment