

CITY OF MAQUOKETA OPERATOR

LINES OF AUTHORITY

This position is directly supervised by the Director of Public Works. He has the responsibility to hire, evaluate and terminate this employee with the approval of the City Manager.

NATURE OF WORK

This is skilled and semi-skilled manual labor in the maintenance, construction, and repair of City facilities.

Work involves a wide variety of maintenance activities requiring the use of tools and equipment such as jack hammers, water pumps, mowers, air compressors, sprayers, trucks, and snow blowers. Work also includes moderate to heavy manual labor. Work is performed under close supervision and is reviewed in progress and upon completion.

ESSENTIAL FUNCTION AND DUTIES

Operates equipment such as dump trucks, motorized street sweeper, compressors, sprayers, snow blowers and various hand tools and other motor vehicles including end loader.

Performs manual tasks such as digging trenches, repairing and/or replacing concrete and asphalt streets, and other manual and construction tasks.

Knowledge of concrete and asphalt repair and/or replacement procedures.

Performs a variety of duties in maintenance of streets, sewers, parks, and other city facilities.

Operates snowplow during winter weather.

Performs a wide variety of grounds, equipment, and building maintenance activities in city facilities and properties.

Mows grass in city parks, recreational areas, and the municipal airport with hand, power, and tractor mowers; trims grass along fences, trees and buildings with hand or power tools, operates tractors and trucks.

Includes all responsibilities of the Parks Maintenance Worker Position and the Skilled Operator Position.

NON-ESSENTIAL FUNCTIONS AND DUTIES

Trims shrubs and hedges in park areas, plants, and maintains flowers; removes litter and debris from park areas; cleans park restrooms.

Maintains playground equipment; prepares recreational areas such as baseball fields.

Performs general carpentry, painting, and plumbing work in park areas.

Plants, trims and removes trees as required; removes leaves in the fall.

Performs related work as required.

May be called upon to assist Public Works Foreman.

MINIMUM ESSENTIAL REQUIREMENTS OF WORK

Graduation from high school, or GED experience which would provide a familiarity with construction and maintenance materials, tools, and equipment; or any equivalent combination of experience and training that would provide the following knowledge, abilities, and skills. Ability to read and understand job-related written materials, ability to write, ability to tolerate different types of weather or temperatures, ability to walk through or work in rough terrain.

Working knowledge of the tools and equipment used in general maintenance, construction and repair of city facilities.

Ability to perform moderate to heavy manual tasks and work in all types of weather.

Ability to establish and maintain an effective working relationship with employees and the general public.

Sufficient physical strength, endurance and agility to perform assigned tasks.

SPECIAL REQUIREMENTS OF WORK

Possession of, or the ability to secure, an Iowa CDL Class B with airbrakes.

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Effective 7-1-05