

Maquoketa Building Permit Application Guide

Applicant

- Can be either the property owner or the contractor
- Should be the person directly involved in design and construction

Project Location

- Parcel number can be found on Beacon
- Zoning classification can be found at <https://maquoketaia.com/city-departments/building-inspections/>



Type of Project

- Select one or more in each section, add detail if other or fence

Project Detail

- Provide overall dimension of the project in feet and height to the peak
- Two component projects, like pool & deck, fence & deck, house & garage, can use one form
- Provide the distance from all lot lines or enter NA if more than double the setback requirement. If the lot is not oriented to cardinal directions please note that.
- Required setbacks are available at <https://maquoketaia.com/city-departments/building-inspections/>
- Property owners may do their own work but it will be subject to plan review and inspections
- List contractors by name or business name

Additional Information

- A site plan, hand drawn, drawn over a Beacon image or professionally done, is used to confirm that the project meets zoning requirements
- Construction plans must include sufficient detail to show that the project meets the standards of IRC 2018 or IBC 2018 and NFPA 101 2018
- Building specification sheets may be included
- A storm water management plan is required for commercial projects and residential developments
- A variance application may be needed if zoning requirements cannot be met
- Water and sewer connections as well as a curb cut may be needed for some projects
- A key lock box is required for commercial buildings
- New commercial and residential buildings and residential additions are issued certificates of occupancy