

Request for Non-Routine Rental Inspection

Title III Chapter 19 Licensing and Inspection of Rental Properties

The City is authorized to inspect a rental property in response to a complaint that it does not meet the standards outlined in the rental code. To request an inspection based on a complaint complete this form and return it to City Hall with support materials if required.

Address of rental: _____Maquoketa, Iowa 52060

Unit number (if applicable): _____

Complaint: _____

Complaint submitted by: (*pick one*)

Tenant (name) _____

A tenant must provide proof that the complaint was made to the landlord or manager at least 14 days prior submitting this form and that the response was not satisfactory. Please attach a copy of your complaint to this form.

Government employee (name) _____

Agency & Title: _____

Third Party (name) _____

Relationship to the situation: _____

Please note: anonymous complaints will not be addressed.

Signature: _____ Date: _____